# Student Services

## **Advising Services**

Student Services Advisors are available to provide academic advising to all new. International, Athlete, and Running Start students. They are also available to advise continuing students when their faculty advisor is not available.

Advisors help with the clarification of career and academic goals, quarterly course selection, the creation of a degree plan, referrals to on and off campus resources, and assist with transfer planning.

Appointments to meet with Student Services Advisors are made by contacting Pirate Central at studentservices@pencol.edu or (360) 417-6340; toll free in Washington (877) 452-9277, ext. 6340; videophone(360) 406-4759.

## Counseling Services

Mental Health Counselors provide short-term personal counseling and assist with referrals to college services, community agencies, and other professionals. Students may request an appointment by contacting PirateCentral at studentservices@pencol.edu or (360) 417-6340; toll free in Washington (877) 452-9277, ext. 6340; videophone at(360) 406-4759.

#### Multicultural and Inclusion Student Services

Multicultural Services provides assistance to ethnically and culturally diverse student populations attending Peninsula College. Our staff offers academic advising, and general support, such as campus resources, assistance with financial aid forms and information regarding grants and tribal-contracted funding. Staff is available for community outreach opportunities. Contact Diversity@pencol.edu or (360) 417-6345 or toll free inWashington(877) 452-9277, ext. 6345 for information.

## International Student Programs

International Student and Faculty Services at Peninsula College provides services to international students attending the college. Our multilingual staff is always ready to provide information and help on academic concerns, immigration procedures, transcript evaluation, housing, student life, and transferring. The ISFS office also provides assistance to U. S. students who wish to study abroad. Contact ISFS at (360)417-6491 or international pencol.edu for information or assistance.

## Services for Students with Disabilities (SSD)

Peninsula College is committed to providing reasonable accommodations to qualified students with disabilities. The College upholds and values the law regarding Americans with Disabilities Act of 1990 (ADA), Section504 of the Rehabilitation Act of 1973, Americans with Disabilities Act Amendments Act of 2008 (ADAAA), prohibiting discrimination on the basis of disability in education.

A variety of accommodations are available to students that qualify for SSD services.

Visit the SSD webpage for information on how to qualify for accommodations: www.pencol.edu/SSD or emailSSD atssd@pencol.edu or (360) 417-6323; toll free in Washington (877) 452-9277, ext.6323; or video phone (360)406-4759.

## Career Development

Peninsula College offers courses, workshops, assessments, and advising to assist students who are interested in exploring a career pathway, major, or degree. In addition, the College website lists links that provide students with more information on career or major exploration, as well as tools and resources for job seekers and students. If you would like to meet with an advisor to discuss career exploration call (360) 417-6340 to make an appointment.

#### Assessment & Placement Services

The College offers a variety of certification exams, test proctoring, and math/English placement options. Placement scores are used to help ensure accurate placement in courses. Previous educational experience, ACT/SAT scores, some high school transcripts. Smarter Balance test scores. Advanced Placement (AP) exams, college transcripts from a regionally accredited institution are some possible alternative placement options. Placement testing may be waived for those who have satisfactorily completed one or more quarters of college-level work, which includes English and math with a grade of 2.0 or above.

Visit the Assessment and Placement webpage for more details http://www.pencol.edu/admissions/testing-center or email testing@pencol.edu or call or (360) 417-6345 or toll free in Washington (877) 452-9277, ext. 6345.

Other Testing Services include:

- · Accommodated Testing
- Automotive Service Excellence (ASE) exam
- GED exam and other Pearson Vue certification exams
- · National Center for Competency Testing (NCCT)
- CASTLE exams
- · Correspondence test proctoring
- TEAS exam (students applying to the Nursing Program)

For information on the tests, placement options, and applicable fees visit www.pencol.edu/admissions/testing-center, call (360) 417-6346, toll free in Washington (877) 452-9277, ext. 6346or email testing@pencol.edu.

#### **Veterans Services**

Peninsula College recognizes and appreciates all who have served in the United States Armed Forces. If you are a veteran, or a survivor or dependent of a veteran working toward a degree or certificate, you may be eligible for veterans' educational benefits. To determine eligibility and apply for benefits, visit www.benefits.va.gov/gibill.

Veterans Services provides guidance to veterans, their dependents, active military, and reservists regarding education benefits. In preparation for entering Peninsula College, all veterans and other eligible individuals can get information on the college website at www.pencol.edu or meet with the veteran advisor who can assist with the new student process, educational planning questions, and provide referrals to campus, local, regional, and state resources.

Check with Veterans Services to obtain information about a possible tuition waiver. Veterans as well as children and spouses of totally disabled or POW/MIA or deceased eligible veterans or National Guard members may apply.

If you have any questions, contact Veterans Services at veterans@pencol.edu or (360) 417-6224; toll free in Washington (877) 452-9277, ext. 6224; or video phone (360) 406-4759.

## Service Members Opportunity Colleges

Peninsula College is an institutional member of Service Members Opportunity Colleges (SOC), a group of more than 1,900 colleges and universities providing voluntary post secondary education to members of the military throughout the world. As a SOC member, we recognize the unique nature of the military lifestyle and have committed to assessing the transfer of relevant course credits and crediting learning from appropriate military training and experiences. This includes a partnership with Army Recruiting Command Program ConAP that links new soldiers to college at the time of enlistment.

SOC has been developed jointly by educational representatives of each of the Armed Services, the Office of the Secretary of Defense, and a consortium of 15 leading national higher education associations. It is sponsored by the American Association of State Colleges and Universities and the American Association of CommunityColleges.

#### Student Government

The Associated Students are governed by the Associated Student Council (ASC), which is comprised of 12officers. This group plans activities for all students and allocates funds for campus student activities and organizations. For more information about Student government and the ASC Constitution visit www.pencol.edu.

#### Student Life

For information about Student Life, visit www.pencol.edu. It describes available services, where to find them, and how to become involved in campus life. Information about college policies and procedures, including policies relating to discipline and due process, is also included.

Peninsula College serves a population diverse in age, geographical origin, and cultural background. In recognition of this diversity, an effort is made to offer and assist with a broad range of activities outside the classroom to encourage the greatest possible personal development. Some activities are provided through the efforts of student government; others are encouraged by interest groups.

#### Clubs and Organizations

Students are encouraged to participate in student clubs and organizations. Information about joining clubs, or forming new clubs, is available at www.pencol.edu under Student Life. Individuals can participate in a number of clubs and organizations on campus and in the community. Assistance in joining or forming clubs is available by calling the Associate Dean for Athletics and Student Life at (360) 417-6533.

## **Honor Society**

Peninsula College has a chapter of Phi Theta Kappa, the international honor society for students of two-year colleges. The local chapter. Beta Delta Nu, inducts new members and sponsors a student club. To become a member, individuals must have earned at least 15 credits with a cumulative GPA of 3.7. For more information, contactptk@pencol.edu.

#### **Recreation Programs**

The College has designed a wide range of activities to meet the diverse physical interests of the campus population. Included are intramural sports, group recreation activities, special events, and open recreation. Intramural activities are provided for individual and team competition. Activities include basketball, bowling, soccer, and volleyball.

Open recreation is scheduled during mid-day in the gymnasium and throughout the day for personal fitness in the College's Fitness Center.

#### Intercollegiate Athletics

Peninsula College offers men's and women's varsity basketball and men's and women's varsity soccer. The Peninsula College Pirates play in the Northwest Athletic Conference (NWAC).

Prospective players are encouraged to contact the respective coach or the Athletic Director at (360)417-6533.

### College Publications

Journalism students gain experience and credit while providing the college with the award-winning newspaper. TheBuccaneer. Students contribute to stories and photos published online at the college website.

Individuals may also gain publication experience by producing the college literary magazine, Tidepools, which is published annually.

Anyone may submit materials to Tidepools in the fall of each year.

#### **Public Service Presentations**

College staff members organize a wide variety of programs that are open to the general public as well as to students. They include:

Studium Generale—Lectures, forums, performances, and discussions are presented at 12:35 Thursdays in the Little Theater. Topics represent a variety of interests in the Humanities, Social Sciences, Natural Sciences, and Global Issues and are designed to contribute to a liberal arts education.

Foothills Writers Series—Readings are presented by poets and writers of local, regional, and national note. Each quarter an "Open Mic" program gives students and other area writers an opportunity to share their poetry and prose.

The College also features a Writer-in-Residence program in the spring. Past writers include James Welch, Tim McNulty, Tess Gallagher, Robert Pyle, Debra Magpie Earling, Rick Bass, Mary Clearman Blew, Dan O'Brien, Jacqui Banaszynski, Anna Castillo, Nancy Rawles, Carol Cassella, Lucia Perello, Jane Mead, and Cristina Garcia.

#### Cultural Enrichment Drama/ Music

Dramatic and musical productions performed in the College's Little Theater and Maier Performance Hall are a natural outgrowth of college courses. Additional opportunities for participation are available to students through Community Players, Port Angeles Symphony, Community Chorus, Olympic Theatre Arts, and numerous instrumental and vocal ensembles in the community.

## Longhouse & Art Gallery

Built in 2007, the House of Learning Peninsula College Longhouse was the first longhouse in the nation built on a community college campus. The Longhouse was created in collaboration with the six area tribal nations: Hoh River Chalat', Quileute, Makah, Port Gamble S'Klallam, Jamestown S'Klallam, and Lower Elwha Klallam. The House of Learning builds bridges of understanding and knowledge among tribes, students, educators, and visitors by establishing a special place on campus to gather for cultural ceremonies, community events, classes, workshops, study groups, and individual study. The Longhouse serves as a cultural and educational resource for understanding, honoring, and sharing our cultural heritages.

The Longhouse Art Gallery features exhibits by Native artists and provides a space for artists to share their work and culture with Peninsula College students, faculty, staff, community members, and visitors. Tribal artwork is featured throughout the Peninsula College campus. For more information, contactlonghouse@pencol.edu or (360) 417-7992.

## Student Union Building

The Pirate Union Building (PUB) is an important campus gathering place and the destination point for student interaction, involvement, entertainment, and social and cultural activities. It is also the venue for student leadership opportunities in the College and community. In the PUB you will be able to connect with other students in a relaxed, informal setting and access a variety of student services, including student government offices, dining and lounge areas, the Bookaneer Campus Store, Campus Safety, and an Internet cafe. The facility also houses a small performance stage, a theater seating 250 people, and an Art Gallery. The PUB dining area is serviced by the Bookaneer Market & Deli, which offers an extensive variety of healthy food options, as well as an espresso bar. The offices of the Associated Students (360) 417-6432 and the Associate Dean forAthletics andStudent Life (360) 417-6533 are located adjacent to the main dining and lounge areas of the PUB, making them convenient to visit and easy for one to become involved in campus life. The Associated Students sponsor a wide variety of activities for enjoyment and enrichment in the PUB throughout the year, ranging from concerts to student talent shows, dances, and barbecues.

#### **Child Care**

The Early Childhood Development Center offers a preschool and child care program for children, ages 3 to 5, of parents or guardians who are students, staff, or faculty at Peninsula College. This program is also open to community children if space is available.

The Early Childhood Development Center is located in Building K on the Peninsula College campus.

For information regarding hours of operation, eligibility, curriculum, fees, or other aspects of the program please visit our website at www.pencol.edu/ECDC.

#### **Bookstore**

The Bookaneer Campus Store is an essential component of campus life, providing materials and services designed to help students achieve academic success while promoting college activities to both students and our community. It offers course materials, including new and used textbooks. E-books, and textbook rentals. Computer software at academic prices, student supplies. Peninsula College pirate gear, and a large assortment of food and beverage items are also available. The Bookaneer also operates an e-commerce website for all your textbook and pirate gear needs.

The Bookaneer is conveniently located in the Pirate Union Building (PUB). Regular store hours are Monday 9:00 am- 2:00 pm, and Tuesday through Friday from 9:00 am - 4:00 pm, with extended evening hours at the beginning of each quarter. You may also browse and/or order merchandise at the Bookaneer online at bookaneer.pencol.edu or(360)417- 6440.

## Library

The John D. Glann Library connects members of the College and our communities to a variety of high-quality learning resources. The Library advances the College mission with research instruction, collections, learning spaces, and services that support courses and programs offered. Librarians and staff help all users find and use materials suited to their learning needs.

The online catalog shows our print holdings and connects to some of our electronic resources. The Library catalog is web-based and can be accessed from off-campus.

Our website provides access to subject-specific research and citation guides, streaming academic video content, full-text databases, and other specialized resources.

Collections include thousands of print and electronic titles, including books, e-books, magazines, journals, and newspapers. If we do not provide access to what you need, interlibrary loan services allow students, faculty, and staff to borrow from other libraries.

One-on-one research assistance is provided by faculty librarians to help students develop research techniques while providing immediate assistance with specific assignments.

The Library is open Monday through Friday during the academic year, except for holidays and quarter breaks. For current hours visit www.pencol.edu/library.

You are encouraged to use our many resources for research, class-related projects, or independent learning. Faculty and staff are available to assist you.

# Learning Assistance

#### Maier Hall Learning Center

Peninsula College's Maier Flail Learning Center is open to students at all levels and abilities working o projects for any class, including online courses, in any discipline. The Maier Flail Learning Center is located on the first floor of Maier Flail (Building E). The Learning Center includes these free services:WritingResponse, Research and Writing, Math and Computer Labs, and Tutoring/e-Tutoring.

## Writing Lab

At the Writing Lab students can make individual appointments for writing help or use the lab's computers to work on essays and research. The Writing Lab is open weekdays to all students engaged in writing projects in any discipline. Writing instructors staff the lab and respond to student writing. Students sign up for 30 or 60 minute response sessions. During these sessions responders will discuss the paper's strengths and weaknesses, focusing first on larger issues such as clarifying ideas, developing and supporting those ideas, structuring them for readability and coherence, and using mechanics (grammar and punctuation) for clarity. The lab can also help students understand an assignment's expectations and generate ideas before they begin their writing. The computers in the Writing Lab are also open to students who would like a place to work independently on research and writing assignments. The computers have Microsoft Office and internet access, and a number of writing handbooks are available. Students also have access to a printer in the nearby Computer Lab.

#### Math Lab

The Math Lab is a drop-in tutoring center for math students.

## Computer Lab

The Computer Lab is available for students working on computer-based classes or for general use in any course.

## **Tutoring**

Tutoring is available to students at any level and ability free of charge. The following types of tutoring are available:

- · One-on-one peer tutoring
- · Writing response
- · E-Tutoring (online tutoring assistance)
- Math assistance and computer help also are available in the math and computer labs (see above)